

## Palmyra Elementary PTO Board Minutes ~ August 28, 2018

Meeting called to order at 6:32pm.

### I. Officers Present:

**Co-Presidents:** Tonya Wenger, **Treasurer:** Fallon Aurentz, **Secretary:** Pamela Blazi

**II. Attendance:** Desiree Martin, Jan Stong, Hallie Bowers, Missy Patrick, Nicole Valle, Jackie Boltz, Susan Winters, Jessica Gulnac, Andrea Isenberg, Amy Raia, Paula Norton, Sam McCully, Jenell Miller, Alissa Kwiatkowski, Jen Pascale, Holly Folkemer, Carrie Bonanno, Amy Morrissey, Emily Hutchinson, Kristy Connelley, Dawn Marie Nickel, Autumn DeTar, James Hale, Anne Hoover, Becky Hoover, Nate Rackley, Bret Applequist

### III. Minutes of Last Meeting

a. The minutes for the month of the May were approved by a motion made by Nicole Valle and seconded by Hallie Bowers.

### IV. Finance Report:

a. The following balances were reported by Fallon Aurentz:

i. **PTO Checking:** \$27,972.37

ii. **PayPal:** \$5.00

iii. **Petty Cash:** \$5.73

iv. **PTO Money Market Account:** \$10,543.68

v. Fallon shared final reports from last year and the budget for this year. We spent less and also made less.

b. The Finance Report was approved by a motion made by Amy Morrissey and seconded by Missy Patrick.

### V. Committee Reports:

a. **Publicity/Newsletter:** It was suggested we make a calendar to share. Electronic reminders, facebook posts/signups have been working as well as emails from principals. The website needs to be updated as well.

b. **Assemblies:** Bret will be taking over. Carnegie Science Center will be at each school October 22-24.

c. **Fundraisers:** We are working with Great American this fall. Assemblies will be the week of September 10. Pam will need help with sorting packets and need a point person at each school for delivery day in November. We made \$21,000 last fall with Cherrydale. Square1 will be in the spring. Desiree will need help with kindergarten and we will coordinate pick up with bingo again. We made \$4,000 last year with Square1.

d. **Spirit Wear:** No report.

e. **Race for Education:** This event is a big fundraiser in the spring. Packets are sent home and children run laps and each grade can win a trophy/prizes. There needs to be a point person at each school to help the day of the event. Nicole would like to have the profits go towards playground equipment. We discussed doing one school a year and possibly having the children design it. Administrators can help with permission this may need through the district. In The Net wants to help with water bottle sponsorships. Moving towards an online system or at least online payments would be

a huge help and encourage more people to donate easily. We made \$26,000 from this event last year.

- f. Carnival (Fall Festival):** No report.
- g. Silent Auction/Raffle:** No report.
- h. Book Fair:** Janelle will help. These will be in December and the spring.
- i. Family Fun Events:** All dates and locations have been approved. Movie night will be at Northside on 9/21 at 7pm. Popcorn and water will be available. Craft night will be 12/4 at Forge, game night 2/6 at Lingle, and bingo 4/25 at Pine. Missy will need help prepping crafts.
- j. Yearbook:** This is for 5<sup>th</sup> grade only. Hallie to shadow.
- k. Giant A+ Rewards:** Sign up with your bonus card 9/7 through 3/16. We raised \$2,000 last year.
- l. Box Tops/Moo Money/Shop a Roo:** Sheets will go out every other month with prizes. We've made \$108,000 since we started this program! Shop a roo is a free app you can download and take pictures of receipts. Moo money are on Turkey Hill milk products. Amazon Smile is also available.
- m. Parent Reps:** There are 2 parents per school who help with events. We will help with conference meals in November and March, teacher appreciation week the first week of May, 1<sup>st</sup> grade lunch help, and playdate before school starts.
- n. Teacher Reps:** There is 1 per school. Spread the word about grants!

**VI. Administrator's Report:** Principals take turns attending meetings. Anne reported that we started using Powerschool for registration and transportation. This year, we will have full day kindergarten for those who need it instead of extended day where the kids switched rooms halfway through the day. Now there are 3 full day teachers and 5 half day. The district is hoping to move towards full day for all but that will take time and money. Becky reported that we will start doing a free program for families every Thursday in October to encourage parents of children ages 2-5 to start learning opportunities for math, reading, science, and social skills. Information will be going home soon. Dinner will be provided and LVC students will help.

**VII. Old Business:** No report.

**VIII. New Business:** A parent expressed gratitude to the district for working with Aa to Zz in terms of transportation to and from school. Open positions – co-president and co-president to shadow to take the role next year, Pine and Northside parents reps, fall fundraiser chair and point person at each school, family fun chair, grocery rewards chair, race for education point person at each school

**Meeting adjourned at 7:50pm.**

**The next meeting will be on Tuesday, September 18<sup>th</sup> at 6:30pm in the Lingle Ave Library.**

**Submitted for approval 9.16.18 PB**