

# Palmyra Elementary PTO Board Minutes ~ August 22<sup>nd</sup>, 2022

The meeting was called to order at 6:31pm

## I. Officers Present:

**President:** Amy Kensinger **Treasurer:** Kristin Frontz **Secretary:** Stephanie Kohr

## II. Attendance:

Lauren Imes, Amanda Boehmer, Erin Kahen, Renae Epter, Roxanne Bomgardner, Andrea Murray, Kristy Connelly, Missy Gernert, Janelle Simmon, Jackie Boltz, Paula Norton, Dr. Anne Hoover, Ashley Harrison, Bret Applequist, and James Hale

## III. Minutes of Last Meeting

- a. The May 2022 minutes were approved by a motion made by Jackie Boltz and seconded by Paula Norton

## IV. Finance Report:

The finance report was shared.

- a. **PTO Checking:** \$67,099.14
- b. **PayPal:** \$0
- c. **PTO Money Market Account:** \$10,539.43

## V. Old Business:

- a. All four schools have stencils now on the playground. The gaga pit is now at Pine. Next year the PTO will work on putting something else at a different school. Outdoor and indoor new equipment was ordered for all schools. We still need to order beanbags.
- b. Mr. Applequist is in charge of assemblies. The first one will be Alan St. Jean for a total of 10 days. We are paying for 9 days and will get 1 day free. The fee is \$500 a day for a total of \$4500. He will work with the 4<sup>th</sup> and 5<sup>th</sup> grade also on how to write a book. This will occur in the second half of March 2023.
- c. The room reps will be new this school year. It will be up to each teacher on how much they want to utilize the room rep. Information will go out in the September PTO packet. There will be a mandatory meeting for all room reps in October. The room rep will also be responsible for gathering contact information from parents and giving it to the PTO. Room reps will also need all clearances.

## VI. Principal Reports:

- a. Very happy to announce that they are fully staffed. However, they are still short a few special education teachers. The new assistant principal, Marquis Jones, starts at Lingle on September 12<sup>th</sup>.

## VII. Teacher Rep Reports:

- a. A request was made to add stencils to the kindergarten playground. We cannot add stencils right now due to the blacktop being different. There was also a request made

for the PTO to buy snacks for the full day kindergarten students. The PTO will look into that request.

## **VIII. Committee Reports:**

### **a. Fundarisers:**

- a. Apex we will do again in October and November of 2022. It was a very successful fundraiser. Pine and forge will be October 24<sup>th</sup> to November 4<sup>th</sup> and Lingle and Northside will be from November 7<sup>th</sup> to November 18<sup>th</sup>. Questions were asked on why we do Apex so late in the year when its cold? Apex is fully booked up and this was one of the only times they could do it. Amy and Ashley are meeting with Apex on September 8<sup>th</sup> and will talk about doing it possibly in May in future years.
- b. Winter we will do the Great Amercian or Cherrydale fundraiser. We made about \$4000 last year and people look forward to this for their holiday shopping.
- c. In the Spring we may do the Square One Art Fundraiser.

### **b. Passive Fundraisers:**

- a. Weis-we have it set up as four different schools so you can select your school.
  - b. Amazon Smiles
  - c. Box Tops-Kristy Connelly will be taking over the box tops. When selecting a school you have to select Forge since we had to pick a school to set it up.
- c. **Bookfair/Raffle:** This year it will be December 3<sup>rd</sup>, 2022.
- d. **Yearbook:** Stacey Stroup will lead the yearbook this year. We will need volunteers to take pictures throughout the year of the 5<sup>th</sup> graders.
- e. **Building Reps:** Pine's building rep will be Amy K. Forge will be Missy P but we also need more help. Northside will be Roxanne B. and Erica. Lingle will be Nicole V. and Lauren I.
- f. **Teacher Appreciation:** Ashley M will lead the teacher appreciation days.
- g. **Free Family Fun Nights:** We will have four family fun nights this year. We will have movie night, bingo night, game night and Santa activities. We will need volunteers for the family fun nights. We have a \$1000 budget to use. Lauren Imes knows someone who may be able to do the movie night for \$400 possibly. The dates he has available for the movie nights are September 2<sup>nd</sup>, 9<sup>th</sup> and 23<sup>rd</sup>.
- h. **Playground:** Stencils are done at all schools. Gaga pit is in at Pine.
- i. **Change Wars:** Was done two years ago. We have the containers to do again this year if we want too.

## **IX. New Business:**

- a. **PTO Teacher Inservice Luncheon-**Open house on Thursday August 25<sup>th</sup> the PTO will serve the teachers R&K Subs with chips, cookies and a drink.
- b. **Spirit Wear Sales-8/25 to 9/18-TD Mills-Rep:** Lauren Imes-Sales went very well last school year. They will be adding winter pieces.
- c. **First Grade Lunch Sign Ups-**volunteers to help 1<sup>st</sup> graders with their first week of lunch at school.

- d. **Playground Playdate**-voluntters/Ritas-6:30-7:30 on open house day August 25<sup>th</sup>. If we can not get a donation of Rita's, the PTO will purchase.
- e. **Back to School Night Volunteers**-Volunteers needed for back to school night to sit at a PTO table.
- f. **Vote on CUB Funds to be redistributed in budget**-We will table this for next meeting.
- g. **Vote on Indoor Gaga Pit price adjustment**-originally we thought the price was \$3400. The price is actually \$6,819.86. We voted on the gaga pit to purchase. Approved first by Jackie Boltz and second by Lauren Imes.
- h. **Palmyra's Great Give**-9/15-Shila from the caring cupboard started this. PTO is one of the donations you can give too.
- i. **Corporate Sponsorships**- Looking for a volunteer for corporate sponsorships to go to businesses and send letters.

**X. Long Term Goals:**

- a. Revise Current Bylaws
- b. Playgrounds-continue major enhancements/purchase for each school for the next 3 years (Pine is done until next round) Forge is looking for a shade structure for more shade. Lingle asked about more bike racks.

**XI. Public Announcements:**

- a. Suggestions to have monthly meetings at Rising Sun or another venue to have drinks/food.

**XII. Important Dates**

**XIII. Next meeting is September 20<sup>th</sup> at Lingle at 6:30pm**

**The meeting was adjourned at 7:34pm**

**Meetings are held the 3<sup>rd</sup> Tuesday of each month at 6:30pm in the Lingle Ave Cafeteria.**