

Palmyra Elementary PTO Board Minutes ~ October 18th, 2022

The meeting was called to order at 6:31pm

I. Officers Present:

President: Amy Kensinger **Vice President:** Ashlee Morrissey **Treasurer:** Kristin Frontz
Secretary: Stephanie Kohr

II. Attendance: Christina Borod, Nicole Valle, Natalie Hoffman, Jackie Boltz, Anne Hoover, Melissa George, Tara Garber, Sara Craig, Amber Beard, Ashely Harrison, Paula Norton, Amy Bornholdt, Emily Stevens, and Roxanne Bomgardnar

III. Minutes of Last Meeting

- a. The September 2022 minutes were approved by a motion made by Jackie Boltz and seconded by Paula Norton.

IV. Finance Report:

The finance report was shared.

1. **PTO Checking:** \$59,721.38
2. **PayPal:** \$108.24
3. **PTO Money Market Account:** \$10,540.43
4. It was also discussed to adjust the budget to help fund field trips.

The treasurer report (including adjusting the budget to help fund field trips) was approved by Paula Norton and seconded by Jackie Boltz.

V. Old Business:

1. Free Family Fun Night- Movie Night at Northside-We had about 100 people for movie night. We had free popcorn, water and glow sticks.
2. Picture Day Sign Ups- Pine (10/13) , Lingle(10/3), (Northside (10/14), Forge(10/18)
3. Teacher Reimbursement Amounts- Kristin Frontz-middle of next week the lists should be distributed.
4. Amazon Wishlists- Ashlee Morrissey (VP)-all teachers list should now be on website. Lists will be distributed to parents on November 1st.
5. Volunteer Recorders- Carrie Martin
 - a. September Winner- Rachel Musser-free spirit wear from the PTO.

VI. Principal Reports:

1. Gearing up for Apex starting next week at Pine and Forge. Getting ready for parent teacher conferences in November.

VII. Teacher Rep Reports:

1. There was a question about the reimbursements for teachers. Kristen stated the teacher reimbursements are clearly labeled.
2. The teachers appreciated the volunteers on picture day!

VIII. Committee Reports:

Fundraisers

1. **Fall- Apex** 10/24 to 11/18: Run Dates & Times
 - a. Forge- 11/3-Missy Patrick will be decorating Pine and Forge for Apex.
 - b. Pine- 11/4
 - c. Northside- 11/17
 - d. Lingle- 11/18
2. This is being run by Ashlee Morrissey and Missy Patrick. The theme this year is X-Factor.
3. Ken from Apex suggested giving money from the Feeding America Program to family in need at the schools. We could also do The Caring Cupboard, Palmyra Library, or the Kelly Ann Nolan Fund.
4. The equipment will arrive at the Fed Ex location on Thursday and be delivered Friday. Ken will come in Sunday.

Passive Fundraisers

1. Weis- \$400/school- \$1600 Total (Amy Kensinger)
2. AmazonSmiles- \$2,598.44 as of Sept. '22 (Amy Kensinger)
3. Box Tops- Kristy Connelly

BookFair/Raffle

1. There will only be one book fair this year and it will be in December 2022. Therefore, we will not do a raffle since we did not have time to get the raffle done.

Yearbook: Stacie Stroup & Melissa Giles

1. They are still looking for parent reps to help with taking pictures of 5th graders to be used in the 5th grade yearbook.
2. A teacher at Forge has offered to make little yearbooks for the kids in grades K-4. Approximately \$11 a book but she will check.

Building Reps

1. Pine: Amy K. Missy G., Stacie S.
2. Forge: Missy P., Kelsei Horan, Shila Ulrich, Andrea Murray
3. Northside: Roxanne B., Erica Hunter, Dawn Nickel
4. Lingle: Nicole Valle, Lauren Imes

Room Reps

1. Northside has a room rep for every class.
2. There will be a mandatory meeting for all room reps on October 25th, 2022 at Northside with Amy and Bret.
3. Room reps will be asked to reach out to their teacher and create a PTO contact list.

Teacher Appreciation: Ashlee Morrissey

1. October-We will be doing a candy bar.
2. November- Conference Meals-Wich Way Sandwiches will be delivered on November 21st for the teachers around 3:30-3:45 to be picked up by each building rep to bring to their school for the teachers.
3. December- Cheer Cart-We will be providing Dunkin or Starbucks along with Hot Cocoa, and Candy Canes.
4. January-We will be restocking supplies for teachers.
5. March- Conference Meals
6. May- Teacher Appreciation Week; May 1st to May 5th

Free Family Fun Nights-Amy Kensinger (looking for Committee Chair)

1. Winter Wonderland (Pine) Monday 12/5 6-8pm-holiday crafts, Santa
2. Book Bingo (Forge)- Wednesday 2/15 6-8pm-looking for books in good condition. Possibly looking for a food truck for this event.
3. Family Game Night (Lingle) - Friday 4/14 6-8pm- Possibly looking for a food truck for this event.

Playground Report-Once we get money from Apex, we will go back to the playground to decide what school is next.

Change Wars- TBD- March (around March Madness)?

1. We will decide if we are doing this based on how much is earned from Apex.

IX. New Business

1. Apex-discussed above.
2. Co- President elect-looking for a co-president for this year.
3. Free Family Fun Night- December 5th 6-8pm @ Pine a. Winter Wonderland- looking for a committee, volunteers to run event.
4. Vote on amendment to budget to fund transportation for field trips. \$1800 per grade level which is \$10,800 total. This was voted on above in the Finance Report section.
5. October Volunteer Winner-Nick Conlin-he will get a gift card.

X. Long Term Goals:

- a. Revise Current Bylaws
- b. Playgrounds (Pine is done until next round)
 - a. Forge- mini- playground needs redone/ shade structure

- b. Lingle- More Bike Racks
- c. Northside

XI. Public Announcements:

- a. None

XII. Next meeting is November 15th, 2022 at Lingle at 6:30pm

- 1. December- NO MEETING
- 2. January 17th @6:30pm Lingle Library

The meeting was adjourned at 7:38pm

Meetings are held the 3rd Tuesday of each month at 6:30pm in the Lingle Ave Cafeteria.